



# Procurement Policy Unit

(Established under section 6 of the Public Procurement Act, 2015)

Ref: G/ONB/30-03/2019

## STANDARD FORM

*for*

## EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1) (i) of the Public Procurement Act, 2015]

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## Executive Summary of Bid Evaluation Report

### Supply and Delivery of Cartridges

Reference number of procurement: **G/ONB/30-03/2019**

1. **Scope of Contract:** Supply and delivery of cartridges to Anti-Corruption Commission for the period of two (2) years
2. **Procurement method used:** Open National Bid
3. **Date of Invitation of Bids:** 15<sup>th</sup> June 2019
4. **Closing date for submission of bids:** 15<sup>th</sup> July 2019
5. **Date and place of opening of bids:** 15<sup>th</sup> July 2019 Anti-Corruption Commission Head Office
6. **Number of bids received by closing date:** 37
7. **Number of bids received late:** 0
8. **Responsiveness of bids:**

Bidder' s Name	Pricing at Bid Opening N\$	Responsive or not responsive (Yes/ No)	Reasons why bid is not responsive
IBA Investment CC	<b>N\$65,095.08</b>	No	No reference letters/proof of awards on supply and delivery of cartridges
Mbakewa Trading CC	<b>N\$64,428.03</b>	No	Does not trade in computer/printing supplies
Bluesky Technologies CC	<b>N\$58,244.05</b>	No	Only one reference letter on supply and delivery of cartridges
Future Manager Books CC	<b>N\$73,017.00</b>	No	Incomplete Bid Submission form. Price Schedule not signed. Delivery schedule Offer does not meet requirements.
Best Trading CC	<b>N\$61,640.00</b>	No	Delivery schedule Offer does not meet requirements
Moonstone Investment CC	<b>N\$9,004.29</b>	No	Price Schedule not signed. Technical Offer does not meet requirements.

Namlink Trading Enterprise CC	<b>N\$60,945.40</b>	Yes	
Nangu-line Trading CC	<b>N\$75,315.71</b>	No	Delivery schedule Offer does not meet requirements.
Romcol Trading Enterprises CC	<b>N\$62,830.00</b>	No	No reference letters/proof of awards on supply and delivery of cartridges
Hiroshima Trading Enterprises CC	<b>N\$62,951.00</b>	No	Delivery schedule Offer does not meet requirements.
January Office Supplies CC	<b>N\$69,428.38</b>	No	No reference letters/proof of awards on supply and delivery of cartridges
Cloudysense CC	<b>N\$55,132.15</b>	No	Bid Submission Form incomplete and not signed. Delivery schedule Offer does not meet requirements.
RENDEZ-VOUS Investment CC	<b>N\$72,570.06</b>	Yes	
Wiseman Anyala Trading CC	<b>N\$64,743.40</b>	Yes	
Crown Distributors CC	<b>N\$65,408,70</b>	No	Only one reference letter on supply and delivery of cartridges
Schoemans Technologies PTY (Ltd)	<b>N\$60,779.80</b>	No	No reference letters/proof of awards on supply and delivery of cartridges
Ondjambanduly Trading CC	<b>N\$147,886.78</b>	No	Does not trade in computer/printing supplies
Leni Trading CC	<b>N\$73,877.91</b>	No	No reference letters/proof of awards on supply and delivery of cartridges
Ambrogia Investments CC	<b>N\$73,219.45</b>	No	Not registered for VAT
Tekmak Investment CC	<b>N\$64,285.00</b>	No	Contract period not indicated. Delivery schedule Offer does not meet requirements.
Betu Group Trading CC	<b>N\$101,539.45</b>	No	Not registered for VAT
G-Tech Office Equipment CC	<b>N\$63,186.05</b>	No	Delivery schedule Offer does not meet requirements.

Variola Investment CC	<b>N\$44,482.10</b>	No	Bid Submission Form not signed. Delivery schedule Offer does not meet requirements.
Chiave Investment CC	<b>N\$68,583.59</b>	No	No reference letters/proof of awards on supply and delivery of cartridges
Spaarsaam Investment CC	<b>N\$69,118.75</b>	No	No reference letters/proof of awards on supply and delivery of cartridges
Waltons Namibia PTY (Ltd)	<b>N\$59,043.27</b>	Yes	
Navara Investments CC	<b>N\$72,098.45</b>	No	Bid Submission Form not signed. Pricing Schedule not signed. Power of Attorney not signed.
Four-U Investment CC	<b>N\$96,291.46</b>	No	No reference letters/proof of awards on supply and delivery of cartridges
HANAT Multi-trading CC	<b>N\$77,902.77</b>	No	No reference letters/proof of awards on supply and delivery of cartridges
Welton Investment CC	<b>N\$70,135.05</b>	No	No reference letters/proof of awards on supply and delivery of cartridges
Musembe Investment CC	<b>N\$32,452.32</b>	No	Not registered for VAT
Shiketanga Investments CC	<b>N\$81,540.08</b>	No	Bidder does not have an original valid Good Standing Social Security Certificate, neither Good Standing Tax Certificate
ATAI Investment CC	<b>N\$70,420.25</b>	No	Does not trade in computer/printing supplies
Customer Delight Trading CC	<b>N\$73,093.53</b>	No	No reference letters/proof of awards on supply and delivery of cartridges
Virtua Technologies CC	<b>N\$73,400.59</b>	No	No reference letters/proof of awards on supply and delivery of cartridges
Nelito Investments CC	<b>N\$75,719.13</b>	No	Does not trade in computer/printing supplies
Namib Office National CC	<b>N\$64,531.07</b>	Yes	

Price comparison for bids that are substantially responsive:

Name	A. Price at Bid Opening N\$	B. Bid Price after corrections	C. price after Adjustments N\$	D. Price after Margin of Preference <i>[If applicable]</i>	Rank
Waltons Namibia PTY (Ltd)	<b>N\$59,043.27</b>	-	-	-	1
Namlink Trading Enterprices CC	<b>N\$60,945.40</b>	-	-	-	2
Namib Office National CC	<b>N\$64,531.07</b>	-	-	-	3

#### 9. Methods of Evaluation and Selection

Least cost selection method was used to determine substantially responsive bidder. Through this method price proposals of all were taken into account and suppliers were ranked according to the lowest price.

#### 10. Best Evaluated Bid

On the basis of the evaluation which was carried out in accordance with the least cost selection methods it is recommended that **Waltons Namibia PTY (Ltd)** meets the specifications to supply and deliver the items at the bid price of **N\$59,043.27**. **Please note:** One item (HP129 Black) were excluded in the quote of **Waltons Namibia PTY (Ltd)** and **Namlink Trading Enterprise CC**. The highest price quoted for this item on the quotes not making it to the final list was **N\$1600**. If this amount is added to the price of **Waltons Namibia PTY (Ltd)** it still remains the lowest. For fair distribution the bid can also be awarded to **Namlink Trading Enterprise CC** or **Namib Office National CC**.