



BE PART OF THE FIGHT!

Procurement Policy Unit

(Established under section 6 of the Public Procurement Act, 2015)

Procurement Reference No: **NCS/ONB/30-01/2021/22**

STANDARD FORM

for

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1) (i) of the Public Procurement Act, 2015]

Ministry of Finance
Head Office (6th Floor, room 6.11)
Moltke Street
Private Bag 13295
Windhoek, Namibia

|Tel: +264 61 209 2463

|Fax: +264 61 230 179

|Website: www.mof.gov.na/procurement-policy-unit

Executive Summary of Bid Evaluation Report

Contract for Design, layout, printing, syntax and grammatical editing services to the Anti-Corruption Commission
Reference number of procurements: NCS/ONB/30-01/2021/22

1. **Scope of Contract:** Design, layout, printing, syntax and grammatical editing services
2. **Procurement method used:** Open National Bid
3. **Date of Invitation of Bids:** 24 September 2021
4. **Closing date for submission of bids:** 25 October 2021
5. **Date and place of opening of bids:** 25 October 2021, Anti-Corruption Commission Head Office
6. **Number of bids received by closing date:** 09
7. **Number of bids received late:** 0
8. **Responsiveness of bids:**

No.	Bidder' s Name	Pricing at Bid Opening N\$	Responsiveness as per evaluation stage			Reasons why bid is not responsive
			Administrative And Legally Mandatory Documents	Technical Experience	Financial Evaluation	
1.	Tekmak Investments CC House 8, August-Gotz Street, Windhoek North, Windhoek	118,917.50	Yes	Not Responsive and disqualified	Not Considered	<ul style="list-style-type: none"> • Bidder failed to attach reference letters and quotation.
2.	Performance Development Centre Unit 9, Pro Business Park, Dante Street, Prosperita, Windhoek	134,826.00	No	Not Considered	Not Considered	<ul style="list-style-type: none"> • Bidder failed to attach Affirmative Action Compliance certificate.
3.	Independent Investment (Pty) LTD Brackwater North, Plot 380, Windhoek	163,035.96	No	Not Considered	Not Considered	<ul style="list-style-type: none"> • Bidder attached expired Affirmative Action Compliance certificate.
4.	Solitaire Press (Pty) LTD	207,484.15	Yes	Yes	Yes	<ul style="list-style-type: none"> • Bidder not disqualified

	16-20 Brahman Street, Northern Industrial Area, Windhoek					
5.	BlueSky Technology CC Sinclair Park, Section 2, Unit 2, Sinclair Street, Windhoek	239,717.50	No	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder did not attach Title Deed or lease agreement.
6.	Tuli-Line Trading services CC 32, Nokeng Street, Auasblick, Windhoek	243,176.18	Yes	Not Responsive and disqualified	Not Considered	<ul style="list-style-type: none"> Bidder provided reference letters that does not meet bidding specifications.
7.	Katly Investment CC JV OYE Creative Studio CC Heinitzburg Heights Complex, 75 Dr Theo-Ben Gurirab Street, Luxury Hill, Windhoek	266,678.10	No	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder attached expired Good Standing Tax Certificate for Katly Investment CC
8.	AA System Investments Erf 1100, Hoanib Street, Cimbebasia, Windhoek	287,168.00	No	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder did not attach Title Deed or lease agreement and not 51% Namibia owned company.
9.	Dream Print Centre Shop 4B, Ellmer Building, Frans Indongo Street, Windhoek	310,500.00	Yes	Yes	Yes	<ul style="list-style-type: none"> Bidder not disqualified. Bidder failed the financial criteria as non-low price.

9. Price comparison for bids that are substantially responsive:

No.	Name	A. Price at Bid Opening N\$	B. Bid Price after corrections	C. Price after Adjustments N\$	D. Price after Margin of Preference [If applicable]	Rank
4.	Solitaire Press (Pty) LTD	207,484.15	-	-	-	1
9.	Dream Print Centre CC	310,500.50	-	-	-	2

10. Methods of Evaluation and Selection

Technical substantially responsive bidder with least cost selection method was used to determine a bidder. Through this method price proposals of all were considered and suppliers were ranked according to the lowest price.

11. Best Evaluated Bid:

On the basis of the evaluation which was carried out in accordance with the least cost selection methods it is recommended that **Solitaire Press (Pty) LTD** meets the specifications and is awarded the contract for design, layout, printing, syntax and grammatical editing service for a period of three years (36 months) to the Anti-Corruption Commission for the period of three years.