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Procurement Policy Unit

Procurement Reference No: **NCS/ONB/30-02/2023/24**

STANDARD FORM

For

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1) (i) of the Public Procurement Act, 2015]

Anti-Corruption Commission
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Executive Summary of Bid Evaluation Report

Contract for Rental of photocopiers, servicing and repairs of onsite printers for a period of 3 years (36 months) to the Anti-Corruption Commission

Reference number of procurement: NCS/ONB/30-02/2023/24

1. **Scope of Contract:** Rental of photocopiers, servicing and repairs of onsite printers for a period of 3 years
2. **Procurement method used:** Open National Bid
3. **Date of Invitation of Bids:** 30 June 2023
4. **Closing date for submission of bids:** 11 August 2023
5. **Date and place of opening of bids:** 11 August 2023, Anti-Corruption Commission Head Office
6. **Number of bids received by closing date:**9
7. **Number of bids received late:** 0
8. **Responsiveness of bids:**

No.	Bidder' s Name	Pricing at Bid Opening N\$	Responsiveness as per evaluation stage			Reasons why bid is not responsive
			Administrative And Legally Mandatory Documents	Technical Experience	Financial Evaluation	
1.	Schoeman Technology C/O Sam Nujoma Drive & Nelson Mandela Avenue Schoemanshoek Building Windhoek	N\$ 2,960,639.00	Yes	Yes	Yes	Bidder not disqualified. Bidder failed the financial admissibility criteria as non-low price ranked 3rd lowest
2.	Independent Business System 4 Planc Street Windhoek	N\$ 1,349,097.12	No	No	No	Stream of Business does not comply with procurement activity, Bidder did not provide certified copies of Identification Documents (IDs) of the shareholders, members financial clarification not much

						price requirement.
3.	Namibia Technology Solutions 740A Liszt Street, Windhoek West	N\$1,651,836.60	Yes	Yes	Yes	Bidder not disqualified.
4.	A fair Investment cc Spopa Street Kleine Kuppe Windhoek	N\$1,673,907.30	No	No	No	Bidder submitted an Expired good standing social security certificate
5.	Namibia Office Equipment (NASHUA) Riger Park 20, Hosea Kutako Drive Windhoek	N\$1,720,749.60	Yes	Yes	Yes	Bidder not disqualified.
6.	Green Enterprise Solutions Unit 1, Garthanri Park c/o Thorpe & Voigts Street South Industrial Area	N\$3,597,778.80	Yes	Yes	Yes	Bidder not disqualified. Bidder failed the financial admissibility criteria as non-low price ranked 4th lowest
7.	Essential Investment cc No.8 Chicco Mall, Mandume Ndemufayo, Street Ongwediva	N\$4,666,171.41	Yes	Yes	Yes	Bidder not disqualified. Bidder failed the financial admissibility criteria as non-low price ranked 5th lowest
8.	Pearl Energy 79 Investment cc Pioneerspark Ext 1, Korbe Street, erf 1738 Windhoek	N\$7,484,395.50	Yes	Yes	Yes	Bidder not disqualified. Bidder failed the financial admissibility criteria as non-low price ranked 6th lowest
9.	Performance Development Center Unit 9 ,Pro corp Park, Dante Street, Prosperita	N\$7, 678,104.93	Yes	Yes	Yes	Bidder not disqualified. Bidder failed the financial admissibility criteria as non-low price ranked 7th lowest

9. Price comparison for bids that are substantially responsive:

No.	Name	A. Price at Bid Opening N\$ over 3 years	B. Bid Price after corrections N\$ over 3 years	C. Price after Adjustments N\$	D. Price after Margin of Preference <i>[If applicable]</i>	Rank
1.	Namibia Technology Solutions	N\$1,651,836.60	-	-	N\$ 1,569,244.77	1
2.	Namibia Office Equipment (NASHUA)	N\$1,720,749.60	N\$1 825 453.03	-	N\$ 1, 807,198.50	2
3.	Schoeman Technology	N\$ 2,960,639.00	-	-	N\$ 2,931,032.61	3

10. Methods of Evaluation and Selection

Technical substantially responsive bidder with least cost selection method was used to determine a successful bidder. Through this method price proposals of all were considered and service providers were ranked according to the lowest price.

11. Best Evaluated Bid:

On the basis of the evaluation which was carried out in accordance with the least cost selection methods and after applying the code of good practices it is recommended that **Namibia Technology Solutions (Item no. 1)** and **Namibia Office Equipment (NASHUA) (Item no. 2)** meets the specifications and is awarded the contract for Rental of photocopiers servicing and repairs of onsite printers for a period of three years (36 months).